



**The Conditions of Issue of any airport pass:**

1. That the pass issued to me is the property of North Peace Airport Services Ltd.
2. That the pass issued to me is not to be used to bypass passenger pre-board screening were, as an intended passenger on commercial aircraft, I would be subject to such screening.
3. That the pass issued to me is subject to the limitations and restrictions set out on the face of the pass and to any other limitations issued to me in writing by the aerodrome operator.
4. That the pass issued to me has been designed to be worn on the outer clothing on the left or right side of the chest (or on the outer left or right upper arm when the chest location interferes with my ability to work) with the front of the pass visibly displayed.
5. That I will safeguard the pass issued to me and - if lost, stolen or damaged – that I am subject to fees associated with the administration of the pass system as follows:
  - a. Pass lost 1st time: \$100.00 fine
  - b. Pass lost 2nd time: \$200.00 fine
  - c. Pass lost 3rd time: \$300 fine + No pass issued.
6. That if I fail to return a Pass after my need and right no longer exists, I will be charged \$300.
7. That I am subject to the requirements of the Aerodrome Restricted Area Pass Program, including the requirement for escort or other security controls where necessary.
8. That the pass issued to me shall be returned directly to the issuing authority (my employer or the aerodrome operator) immediately:
  - a. when I cease to work at the aerodrome.
  - b. when I cease to require access to the restricted area for which the pass was issued.
9. That I have read the relevant excerpts of the Canadian Aviation Security Regulations (CASR) and the Conditions of Issue and understand that failure to comply could result in confiscation of my pass and/or maximum monetary penalty of \$5000.00.
10. That as a Pass holder, I will not act in any way that reduces, interferes or may interfere with, compromises or may compromise as determined by NPAS the safety and security of the airport, airport workers, tenants, air carriers, occupants, NPRA or the general public.

I HAVE READ AND ACKNOWLEDGED BOTH THE “NPAS CONDITIONS OF ISSUE” AND “EXCERPTS FROM THE CANADIAN AVIATION SECURITY REGULATIONS” AS INDICATED BY AFFIXING MY SIGNATURE IN THE SPACE PROVIDED BELOW.

<b>Name</b>		<b>Job Title</b>	
<b>Company</b>	<b>Signature</b>		<b>Date</b>



## **Excerpts from Canadian Aviation Security Regulations**

### **1. False information**

A person must not provide false information for the purpose of obtaining a restricted area pass.

### **2. Return of cards**

If a restricted area pass has been deactivated, the person to whom the card has been issued must immediately return it to the operator of an aerodrome who issued it unless the card was surrendered in accordance with this Division or was lost or stolen.

### **3. Surrender on demand**

A person in possession of a restricted area pass must, on demand, surrender it to the Minister, the operator of an aerodrome, a screening officer or a peace officer.

### **4. Display of restricted area pass (RAP)**

A person to whom a RAP has been issued must not enter or remain in a restricted area unless they visibly display the card on their outer clothing at all times.

### **5. Disclosure or use of codes**

A person, other than the operator of an aerodrome or a person designated by the operator, must not disclose a combination code or personal identification code; or use another person's combination code or personal identification code.

### **6. Report of loss or theft**

A person to whom a restricted area pass or a key has been issued must immediately report its loss or theft to their employer or to the operator of an aerodrome who issued the card or key.

### **7. Restricted Area Pass (RAP) - conditions of use**

A person to whom a RAP has been issued must not enter or remain in a restricted area unless:

- a.** they are acting in the course of their employment.
- b.** the card is in their possession.
- c.** the card is active.
- d.** as applicable, they are in possession of a key that has been issued to them for the restricted area, or a combination code or personal identification code that has been assigned to them for the restricted area.

### **8. General prohibitions**

A person must not:

- a.** lend or give a RAP or a key that has been issued to them to another person.
- b.** use a RAP or a key that has been issued to them to allow access to a restricted area at an aerodrome to another person without authorization from the operator of the aerodrome.
- c.** intentionally alter or otherwise modify a RAP or a key unless they're the operator of an aerodrome or a person designated by the operator;
- d.** use a RAP or a key that has been issued to another person;
- e.** have in their possession, without reasonable excuse, a RAP or a key that has been issued to another person;
- f.** use a counterfeit RAP or a counterfeit key; or
- g.** make copies of a RAP or key.

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